

Guidelines for the candidates on Certified Farm Advisor Program

Online link:- <http://www.manage.gov.in/cfa/cfa.asp>

The study material of Module –I consists of 22 chapters. These 22 chapters are classified into Two groups namely Test – I and Test - II. The content in the form of Pdf, PPTs, and Videos for all the 22 chapters will be available online. The topics enlisted from Week – I to Week – VI will be covered for Test - I and the topics enlisted from Week – VII to Week – XI will be covered for Test – II.

1. After 45 days from the date of commencement of the program, an online Test - I (Objective type/ multiple choice) will be conducted for the chapters covered under Week – I to Week – VI, for a period of 40 minutes. The link will be open for one day (i.e. On 46th day), and the date of examination/test will be informed to the candidate in advance through mail and displayed in MANAGE website <http://www.manage.gov.in/cfa/cfa.asp> The candidates may appear for the test at any convenient time on the scheduled day using your User-ID and Password. Your e-mail ID will be your User- ID. Default password will be provided by MANAGE and you have to reset the default password with your own password. After the specified date, the slot will be closed and candidate cannot take the test.
2. Similarly, on 91st day of commencement of the program (in case of holiday, next working day) Test – II (Objective type/ multiple choice) for the topics covered under Week – VII to Week – XI will be conducted for a period of 40 minutes. The link will be open for one day (i.e. On 91st day), and the date of examination/test will be informed to the candidate in advance through mail and displayed in MANAGE website <http://www.manage.gov.in/cfa/cfa.asp> The candidates may appear for the test at any convenient time on the scheduled day using your User-ID and Password. After the specified date, the slot will be closed and candidate cannot take the test.
3. A practice quiz will be available at the end of each chapter. Candidate can take practice quiz any number of times to have a familiarity about the Test.
4. In case, if the candidate is unable to appear for the Test - I or Test - II or both the Tests on genuine reasons, candidate will be given an opportunity to appear for the Test after one week from the completion of Test - II. The link will be open for One day (date will be intimated to your email and in <http://www.manage.gov.in/cfa/cfa.asp> in advance).
5. To qualify Module – I, the candidate has to secure an aggregate of 50% from both the Tests.
6. For any reasons, if the candidates are unable to appear for the exam/Test or secure less than 50% of the marks, they have to appear for the Test whichever (Test-I/ Test-II) is having less marks.
7. **Module – II:** An intensive training for a period of 15 days will be conducted at ICAR Institute/Elite Institute. After completion of the training, evaluation will be conducted by the concerned ICAR/Partner Institute. The date of training will be informed to the candidates in advance. Cost of training, food and accommodation during the training program will be borne by MANAGE. However, TA and DA for attending the program has to be borne by the sponsoring organization or by the candidate him/herself. In case, if the candidate is unable to attend the 15 days training program in the scheduled period for any reasons, he/she will be given

an opportunity only in the next Academic year along with the other participants, if the same specialization is available in the ensuing years.

8. **Module – III:** The candidate will be allotted Mentor Scientist/s from the concerned ICAR Institute for technical guidance to face the field level challenges. On completion, technical competency of the candidate will be evaluated based on the identified parameters to declare as "Certified Farm Advisor" on the chosen specialization by MANAGE and technical partner Institute.